

CHELAN COUNTY BOUNDARY REVIEW BOARD

FEBRUARY 23, 2022 MEETING MINUTES

6:04 Meeting called to order by Chair Johnson

Present:

Larry Cordes, Member

Duane Goehner, Member

Carl Blum, Member

Dennis Johnson, Chair

Aaron Young, Vice-Chair

Deanna Walter, Clerk

Susan Hinkle, Deputy PA

Tammy Miller – City of Cashmere

Review of January draft minutes

Motion by Larry Cordes to approve January minutes as presented

2nd – Carl Blum

Discussion - none

Vote – unanimous to approve

6:07 Discussion about recording these meetings. Clerk Walter started the recording.

6:08 Review Rules & Procedures

Duane Goehner noted that the document states that votes have to be verbal. Has this changed since zoom meeting have become commonplace? Question for Susan Hinkle.

Chairman Johnson also questioned this and deferred to legal counsel.

Under IV (Meetings) – discussion on #7 (see language change on draft Rules & Procedures, IV (A)(7))

Suggestion to put date of approval on bottom of all pages with corrections

6:23 Concern raised regarding time and date of meetings being on same date and time as Planning Commission meetings.

Susan Hinkle noted that there is no legal requirement for our meetings to be on different days

Aaron Young offered that the same public may want to attend both as the topics and issues may be interconnected.

Duane Goehner suggested maybe moving our meetings to the 3rd Wednesday.

Additional discussion among the BRB members

Chairman Johnson suggests letting the 4th Wednesday prevail and let the experience unfold & see what happens. We can revisit this after a year and adjust the time if necessary.

Susan Hinkle agreed with Chairman Johnson

Carl Blum asked for clarification regarding every month vs. every other month.

Susan Hinkle stated that it was easier to cancel a meeting if there are no actions to discuss than it is to set and advertise a special meeting.

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FEBRUARY 23, 2022 MEETING MINUTES

Draft we are working off of is found in BRB manual that was prepared for each member by Carlye at the BoCC office, and that is the version that was filed with the Chelan County Superior Court Clerk on 11/18/21

Motion by Aaron Young to approve Rules and Procedures with correction to #7

2nd – Duane Goehner

Discussion – none

Vote – unanimous to approve

6:33 Review of Notice of Intention (Filing Instructions)

Chairman Johnson asked Susan Hinkle about the need for 25 copies, and if we can receive that electronically?

Susan Hinkle suggested that the Board can change that language, but the NOI needs to be on paper and filed with the Auditors office, who will convert to an electronic version and relay to the Clerk of the BRB for dissemination.

Chairman Johnson stated that his intent is to eliminate 100s of pages of paper being submitted.

Discussion continues on edits and review of NOI

Carl Blum stated that we need to make sure that the list of required items in both the Rules and Procedures & the NOI are consistent and clear

7:53 **Motion** by Aaron Young to rescind prior motion to approve Rules & Procedures

2nd – Duane Goehner

Discussion – none

Vote – unanimous to approve

Aaron Young asked that we hold over both the Rules & Procedures and NOI for the next meeting.

BRB members directed Clerk Walter to draft the changes and make the two documents consistent with the submittal requirements for the next meeting in March.

7:55 Discussion on appointment of terms

4 people appointed in 2021

Carl Blum appointed in 2022

Concern about 4 terms expiring at once

Carl Blum asked Susan Hinkle to look at this issue and advise at the next meeting

Susan Hinkle agreed to review

Aaron Young stated that the intent should be continuity

Susan Hinkle stated that after review, it may require reappointment by appointing authority to stagger terms

8:03 Carl Blum asked that documents sent out in member packet for the meetings be sent as pdfs instead of Word so that edits are not accidentally made individually, outside of the group discussion.

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Clerk Walter agreed to do that for all future meetings

Next meeting date – March 23, 2022 @ 6pm

8:07 **Motion** by Duane Goehner to adjourn

2nd - Aaron Young

Vote – unanimous to approve